

2019 Summer Camp Application Form

Personal Information

First name:		Surname:		<i>Please paste a recent photo of yourself here</i>
Date of birth:		Gender:		
Nationality:		Mother tongue:		
Mobile number:		Email address:		
Main Address:				

Posts Applying For

Activity Organiser	Dance Activity Organiser	House Manager
EFL Teacher	Receptionist	Activity Coordinator
Course Director	Welfare Officer	Assistant Activity Coordinator
Teaching Coordinator	Assistant Welfare Officer	

Course Centres

If you are successful in your application, we will allocate you to the course that we think best needs your skill set. If you have any preferences for a particular location or age group, please write below and we will take this into consideration.

I would prefer to work at...	because...
I would prefer <u>not</u> to work at...	because...

Accommodation

Would you require accommodation during employment?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Are you happy to be residential if needed?	Yes <input type="checkbox"/>	No <input type="checkbox"/>

Period of Availability For Work

When will you be available to work?	From	until
Further comments about availability:		

Interview Availability

When are you available to come to Cambridge for an interview?

Qualifications				
From	To	Institution	Qualification/subject	Grade
University Degree				
A levels or equivalent				
Qualifications in languages, first aid, lifeguarding, sports, the arts etc				
TEFL/other teaching qualifications				
Any further qualifications or comments:				

Do you hold a DBS certificate?	
Yes <input type="checkbox"/> No <input type="checkbox"/>	If yes, number and date:

Other Relevant Experience	
Experience of working or volunteering with young people:	
Residential experience:	
Interests and hobbies:	

Employment / Work Experience				
Please list chronologically, with your most recent experience first. Please explain any gaps.				
From	To	Employer	Job Title	Duties

Why are you motivated to work with young people?

--

Why would you be an asset to Studio Cambridge?

--

Health

Do you have any medical condition(s) which may affect your safety at work or ability to do the job you are applying for?

Yes No If yes, please give details:

Do you have any special health or dietary needs?

Yes No If yes, please give details:

References

References will only be taken after interview. Referees should not be family members. Please fill out all details.

Referee 1		Referee 2	
Title:		Title:	
Full name:		Full name:	
Address:		Address:	
Postcode:		Postcode:	
Telephone no:		Telephone no:	
Email address:		Email address:	
Relationship to you:		Relationship to you:	

Do you know anyone who works for Studio Cambridge, has worked for Studio Cambridge, or is also applying to work at Studio Cambridge?

Yes No If yes, who:

What is your relationship to them?

Children Act 1989 Declaration Regarding Suitability to Work with Children		
Have you ever:		
Been convicted of or received a caution for any offence against a child?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Had a child removed from your care by the order of a court?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Had a prohibition imposed on you at any time?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Been disqualified from acting as a foster parent?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Been proven negligent whilst supervising under-18s on activities/courses organised by any other organisation?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Been spoken to or disciplined by an employer with regards to your behaviour towards someone under the age of 18?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
If you have answered 'yes' to any of the above questions, please supply the dates and circumstances:		
Section 70(a) of the Children Act 1989 provides that a person who makes any statement in this notice or gives information which he knows to be false or misleading, shall be guilty of an offence and liable on summary conviction to a fine not exceeding level 5.		
By completing this application form, I agree to you arranging for police records to be checked for previous convictions of me, the staff member, subject to the Rehabilitation of the Offenders Act 1974 and exemption orders.		

Rehabilitation of Offenders Act 1974	
<p>Because of the nature of the post in question, applicants are not entitled to withhold information about previous convictions which for other purposes are "spent" under the provisions of the Act. Any disclosures will be treated in the strictest confidence. Failure to disclose convictions will result in instant dismissal.</p> <p>Studio Cambridge is committed to safeguarding and promoting the welfare of children and young people and expects all staff to share this commitment.</p> <p>In line with this policy, we may request that a check on you be carried out by the Disclosure and Barring Service prior to appointment. By signing below you are agreeing to such a disclosure being processed.</p>	
Have you ever been convicted of a criminal offence or been made the subject of any order, civil or criminal, made by the court of law?	
Yes <input type="checkbox"/>	No <input type="checkbox"/>
If yes, please give details:	

Declaration	
<p>The information given on this form and elsewhere in connection with my application is accurate. I have not withheld any facts relevant to my application. I am not considered unfit to work with young people.</p>	
Signature:	Date:
A typed signature is acceptable and legally binding.	

Please email this application form to: jobs@studiocambridge.co.uk



Studio Cambridge
6 Salisbury Villas
Station Road
Cambridge
CB1 2JF

01223 369701

www.studiocambridge.co.uk